



## Minutes of the IT Investment Board

**November 5, 2003**

### **Attendance:**

#### **Members Present:**

George C. Newstrom (Chairman)	Dr. Mary Guy Miller (via teleconference)
Jimmy Hazel	Scott Pattison
Hiram Johnson;	Walter Kucharski (ex officio-non-voting)
James McGuirk	

#### **Members Absent:**

Chris Caine  
John Lee  
Len Pomata

### **Call to Order**

The Chairman called the meeting of the Virginia Information Technology Investment Board to order at 1:10 p.m. Seven of the ten members were recorded as present by roll call (one via teleconference).

### **Approval of Minutes**

Jimmy Hazel made a motion that the minutes of the October 15, 2003 meeting be approved. James McGuirk seconded the motion. There being no discussion, the minutes were approved as submitted.

### **Chief Information Officer (CIO): Search Process Update**

Chairman Newstrom reported that the McCormick Group had screened over 100 applicants. From this list, 25-30 potential candidates were screened out; second screenings narrowed the list to 8-10 serious (well qualified) candidates. A third screening narrowed the list to 5 candidates. The CIO Search Team Sub-Committee is in the process of scheduling interviews, with the first being held in Northern Virginia on Thursday, November 6<sup>th</sup>, and others to take place within the next two weeks.

Chairman Newstrom stated that the Board is committed to having a CIO on board by the end of December 2003. However, with the upcoming holiday season, in addition to allowing time for the chosen candidate to give ample notice to his/her current employer, the hiring date may be shortly thereafter.

Both Jimmy Hazel and Hiram Johnson, members of the CIO Search Team Sub-committee, concurred with Chairman Newstrom's report.

Chairman Newstrom advised the Board that they would be informed of interview schedules and were invited to participate if their schedules allowed. It is anticipated that the selection would be finalized by the December meeting.

## **VITA Budget**

Austin Matthews presented the Budget Briefs for the 2004-2006 Biennium that had been submitted to the Department of Planning & Budget. After detailed discussion, recommended changes were:

- **Priority #1 - CIO Compensation**  
Original request was updated by the ITIB to add, "not to exceed \$250,000."
- **Priority #4 - Statewide Acquisition Services**  
Original request was adjusted downward by the ITIB by eliminating the request for Governor and Cabinet Secretaries IT support. VITA will request that these entries be billed for services provided. An amount of \$1,035,721 is required for this support.
- **Priority #9 - E-911 Technology Improvements**  
Original request is approved by the ITIB pending approval by the E-911 Board.
- **Priority #10 - Virginia Geospatial Data Library**  
The item was disapproved by the ITIB, with direction to look for funds elsewhere.

A motion was made by Jimmy Hazel and seconded by James McGuirk that the budget briefs would be resubmitted to DPB with the recommended changes. The Board unanimously voted in agreement (see attached motion). Scott Pattison expressed concerns regarding prioritization and the exact amounts, however, because the budget requests had already been submitted to DPB, he would not oppose the recommendations.

## **VITA Interim Rates Approval**

Austin Matthews provided information on interim rates, which were due to JLARC by their November 10<sup>th</sup> meeting. After detailed discussion, it was requested that the ITIB request deferment of consideration of rates until additional information and recommendations were received from the ITIB Finance Sub-committee. Glen Tittermary, JLARC Senior Division Chief, stated that the interim rates discussion would be removed from the agenda of the November 10<sup>th</sup> JLARC meeting, and added to the December 8<sup>th</sup> JLARC meeting agenda.

## **Other Business**

Roz Witherspoon would contact ITIB members regarding the next meeting date to be held in December. Chairman Newstrom reiterated that Board meetings could be held in different areas of the Commonwealth.

## **Public Comment**

Secretary Newstrom opened the floor to public comment. There was none.

## **Adjourn**

Secretary Newstrom thanked the members for coming and adjourned the meeting at 3:15 p.m.